

BOARD ACTION  
BUDGET RETREAT  
MAY 20, 2005

UPDATE	<p><b>TAB 1</b> General Fund/Hurricane Update. Expenditures to date: \$20,698,503. Reimbursements to date: \$6,193,636. Reimbursements pending: \$13,062,578.</p> <p>Ms. Regina Frazier, Budget Director, will give the Board periodic updates on reimbursements.</p>	FRAZIER
PRESENTATION	<p><b>TAB 2</b> PRESENTATION</p> <p>Analyzing Lake County's Finances by Mr. Jason Showe, Revenue Coordinator, Office of Budget.</p> <p>At the request of Commr. Pool, Mr. Showe will compare specific measures of counties of our size in the State of Florida.</p>	FRAZIER/SHOWE
APPROVED	<p><b>TAB 3.A</b> At the request of the Office of Budget, the Board approved increasing the employee's health insurance contributions for Fiscal Year 2006 from \$10 per paycheck to \$15 per paycheck for single coverage for CPO; and increasing family coverage from \$80.64 to \$90.64 for CPO; other rates would be adjusted \$5.00 for single coverage and \$10.00 for family coverage regardless of the plan; supplement \$250,000 from the worker's compensation funding; the Board's contribution would be increased to \$7,522.00 per employee per budgeted position.</p>	FRAZIER
APPROVED	<p><b>TAB 3.B</b> At the request of the Office of Budget, the Board approved, for Fiscal Year 2006, to maintain the same 0%-5% merit salary range increases, budgeting an average of 3.5% in the actual fund; budget funds of \$75,000 to conduct a countywide compensation and classification study; budget funds in the General Fund Reserves to implement the potential results from the study (\$100,000).</p>	FRAZIER/WALL

<p>RECAP</p>	<p><b>TAB 3.C</b> Millage recap comparing rates for FY 2005 and FY 2006:</p> <p>FY 2005 Millage Rate Total General Fund – 5.8170, Stormwater MSTU – 0.5000, Ambulance and Emergency Services MSTU – 0.5289.</p> <p>FY 2006 Millage Rate Total General Fund – 5.7970, Stormwater MSTU – 0.5000, Ambulance and Emergency Services MSTU – 0.5289, Environmental Lands Program – up to 0.3033</p> <p>(Per \$1,000 of assessed taxable value.) (In FY 2005, 1 mill generates \$11.1 million.)</p>	<p>FRAZIER</p>
<p>DISCUSSION</p>	<p><b>TAB 4</b> Lake County Sheriff Chris Daniels and Chief Gary Borders discussed current jail capacity issues and options of the Lake County Correctional Facility. Sheriff Daniels asked the Board to consider building the additional pod (Pod E) that was originally slated when the jail was built. Currently, 64 beds are leased by the federal government. Pod E would provide an additional 256 beds. Research of the jail population by Chief Borders indicates an increase of 50 to 100 prisoners per year every year for the last ten years. The jail was built to house 128 female inmates but the current female population is 155; seven juveniles currently take up 32 beds because they have to be kept separate from adult inmates; the current jail is a 960-bed facility and the current inmate population is 987. Counting lost beds, approximately 150-175 inmates are without assigned cells. Chief Borders estimated that a new pod would be filled when it opens. No new bed space has been added to the jail in 13 years.</p> <p>Regarding pay increases, Sheriff Daniels stated that he would like to transition the Sheriff's Office employees into pay increases on anniversary dates based on evaluations rather than the current, traditional across-the-board pay raises each October 1.</p> <p>Sheriff Daniels stated that it may be beneficial, at some time in the future, to create a substation/satellite jail facility in south Lake County to book and house prisoners.</p>	

DIRECTED	<p><b>TAB 4 (CONTINUED)</b></p> <p>By consensus, the Board directed that the two RSQs (Request for Statements of Qualifications), include the programming of a jail in the expansion of the Judicial Center and the programming of the Sheriff's facility in the government complex in south Tavares.</p>	
PRESENTATION	<p><b>TAB 5</b></p> <p>PRESENTATION</p> <p>By James A. Nissen, P.E., DEE, Senior Associate and Daniel N. Courcy, Project Manager, of Brown and Caldwell, environmental engineers and consultants, on Phase III Landfill Expansion.</p> <p>The estimated construction cost is \$4.8 million with additional costs such as design, permits and oversight of construction. The financial analysis uses about \$6 million. Over the next three years, that money is available and fees to the citizens would not need to be increased.</p>	HARDY
APPROVED	<p>The Board approved expansion design Option 3, the Split Cell design, for Lake County Landfill Phase III; Cell 1, at a cost of \$485,584 for design and permitting services, and a not-to-exceed amount of \$400,000 for the construction phase services which includes the liner system CQA services and the required inspection; for a total lump sum not to exceed \$885,584 for design, permitting and construction phase services; and authorization to sign the contract with Brown and Caldwell.</p>	
PRESENTATION	<p><b>TAB 6</b></p> <p>PRESENTATION</p> <p>Citrus Ridge Library Project Update by Mr. Richard LeBlanc, Architect III, Facilities Development &amp; Management Department, and Ms. Wendy Breeden, Library Services Director. Staff estimates the total project cost at \$6,939,334 while the architect's professional estimator projects total costs at \$6,012,350, a difference of \$926,984. After grants, services paid to date and budgeted amounts, staff's shortfall estimate is \$(720,377) while the estimator shows a surplus of \$206,607. Numbers will not be confirmed until the project is bided out.</p> <p>Discussion occurred regarding monetary support from surrounding counties and the size and design of the Citrus Ridge Library.</p>	BREEDEN/ LEBLANC

	<p><b>TAB 6 (CONTINUED)</b></p> <p>Mr. Minkoff stated that the architect's fee has already been paid and it will not cost a lot of money to get bids to determine the costs. He stated that use of the second floor has not been restricted.</p> <p>The Board members agreed that a library is needed and asked staff to go forward with the bidding process, using value engineering, and come back with more numbers. Ms. Hall will meet with the staff of Polk County next week and a package of information has been sent to Orange County.</p> <p>Ms. Hall explained that the design process is 90-95% completed and it may be a couple of months before a commitment to proceed with a selected contractor is requested from the Board.</p> <p>Ms. Breeden will estimate what the operational costs will be and what the percentage of use by other counties may be in order to make a request to other counties.</p> <p>Commr. Cadwell stated that either the district commissioner or the chairman needs to make a presentation to the boards of the other counties (Orange, Osceola and Polk).</p>	
DISCUSSION	<p><b>TAB 7</b></p> <p>Ms. Frazier led a discussion on the CIP (Capital Improvement Projects) for Fiscal Year 2005-2007, funding sources, unfunded capital projects, and funding sources remaining.</p> <p>Regarding Cooper Memorial Library, Commr. Pool pointed out that Cooper Memorial is still in downtown Clermont and should not be confused with the new facility being discussed in partnership with Lake-Sumter Community College (LSCC). He asked if a smaller commitment, perhaps \$5 million rather than \$7 million, could be made.</p>	FRAZIER
CONSENSUS	<p>By consensus, the Board agreed that the joint venture with LSCC is important, but they need information from staff as to the level of commitment.</p>	
UPDATE	<p><b>TAB 8</b></p> <p>Update on Lake County's account with Corporate Express by Mr. Sandy Minkoff, County Attorney. He explained that the Clerk of Court's staff received a printout of everything that was ordered, what the County was charged and what was paid.</p>	MINKOFF

	<p><b>TAB 8 (CONTINUED)</b></p> <p>There is about \$110,000 in dispute and Mr. Minkoff anticipates a response from Corporate Express in about a week and will update the Board at that time. The contract, which is a cancelable agreement, was renewed March 1, 2005.</p>	
DIRECTED	<p><b>TAB 9</b></p> <p>The Board directed the County Attorney to draw up a contract with Cindy Hall for the position of County Manager and to bring it back at the next meeting that is attended by all five Board members.</p> <p>(Note: Commr. Stivender was not present at today's meeting.)</p>	HILL/ MINKOFF
FOR YOUR INFORMATION	<p>Commr. Hanson advised the Board that the Trout Lake Nature Center is asking for an annual commitment of \$30,000 to help fund a naturalist in the education program in partnership with the St. Johns River Water Management District.</p>	HANSON
APPROVED	<p>The Board approved to contribute \$30,000 for the education efforts at Trout Lake Nature Center in partnership with the St. Johns River Water Management District.</p>	
FOR YOUR INFORMATION	<p>Commr. Hanson reported that she attended the recent community meeting in Lake Mack in Commr. Cadwell's district. She asked that the Board explore, with MV Transportation, the potential of coordinating transportation services with Volusia County.</p>	HANSON
FOR YOUR INFORMATION	<p>Commr. Cadwell informed the Board that the Adopt A Kid for Christmas group needs a space of approximately 3,000 square feet to store items. They will lose their current space in about three weeks.</p> <p>The County Attorney's office will research the inventory of County buildings.</p>	CADWELL
APPROVED	<p>After adding the item to the agenda, the Board approved the waiver of the variance application fee in the amount of \$365 for Ronald Creech and Karen Carver; and the waiver of the variance application fee in the amount of \$365 for Kennon L. Hawkins.</p>	HANSON/ CADWELL

FOR YOUR INFORMATION	<p>Commr. Pool remarked that this Board needs to try to be consistent on voting on zoning cases. In lieu of an arbitrary figure on school overcrowding, there should be real numbers and information from the School Board. He expressed concern that the Board may begin to hear from developers on cases that were denied that do not appear to be consistent. If those numbers are not available from the School Board, he suggested that this Board should arrive at a capacity, an idea, or a guideline that it recognizes as reasonable or unreasonable.</p> <p>Ms. Hall reported that the School Board looks at capacity on a district wide basis, not on a school by school basis, because boundary lines change. She stated that staff can talk to the School Board regarding the issue.</p>	POOL
FOR YOUR INFORMATION	<p>Ms. Cindy Hall thanked the Board for its confidence and expressed her excitement at the prospect of becoming the County Manager should a contract be approved by the Board.</p>	HALL